

Cuyama Joint Unified School District

P. O. Box 271, New Cuyama, California 93254
(661) 766-2482 • FAX: (661) 766-2255

Enrollment Packet

After School Education and Safety Program
ASES

Programa De Educación y Seguridad Después de Escuela
ASES

Cuyama Joint Unified School District
2300 Highway 166, New Cuyama, CA 93254
(661) 766-2482

Cuyama Elementary School
2300 Highway 166, New Cuyama, 93254
(661) 766-2642

Dear Parent or Guardian,

If you would like your child to participate in the ASES program for the 2013-2014 school year please fill out the attached form and return it to the school office or your student's teacher as soon as possible. We *must* have a packet filled out before your child can attend.

The first day of ASES this school year will be Wed. August 21, 2013.

ASES is an after school program that focuses on preparing your student to be a success in and out of the classroom. In addition to helping your student complete and understand their homework on a daily basis, we work with your student's teachers to focus on helping them in areas they may be struggling. We accomplish this by making those subjects fun through games, activities, and hands -on projects. We also work closely with the Recreation Department to provide sports activities such as football, basketball, T-ball and softball. Each day in the ASES program, we have outside activities planned as well as art and crafts. The students are also offered music classes, cooking and baking classes throughout the week.

ASES hours begin at the end of each school day and your student will be leaving the school on the bus at 5:45 each day. It is very important that your student be in attendance every day of the program in order for him/her to get the most out of the program.

Thank you,



Melanie Shaw

ASES Site Supervisor

Estimado padres,

Si quieres que tu hijo participe en el programa ASES para el año escolar 2013-2014, por favor llene el formulario adjunto y devolverlo a la oficina de la escuela o el maestro de su hijo tan pronto como sea posible. Debemos tener un paquete completado antes de que su niño puede asistir.

El primer día de ASES este año escolar será miércoles, 21 de agosto de 2013.

ASES es después de la escuela un programa que se centra en la preparación de su

estudiante para tener éxito dentro y fuera del aula. Además de ayudar a su estudiante completar y entender su tarea diariamente, trabajamos con los maestros de su estudiante para enfocar ayudándoles en áreas que pueden estar luchando. Logramos esto por hacer esos temas de diversión a través de juegos, actividades y las manos-en proyectos. También trabajamos estrechamente con el Departamento de recreación para proporcionar actividades deportivas como fútbol, baloncesto, T-ball y Softbol. Cada día en el programa ASES, tenemos actividades externas planeadas así como arte y artesanía. Los estudiantes también se ofrecen clases de música, cocinar y hornear clases durante toda la semana. Horas ASES comienzan al final de cada día de escuela y su estudiante saldrá la escuela en el autobús a 5:45 cada día. Es muy importante que su estudiante estar presentes todos los días del programa en orden para sacar el máximo provecho del programa le.

Gracias



Melanie Shaw

Supervisor de sitio ASES

CUYAMA ASES HEALTH INFORMATION FORM

Name _____ DOB _____ Age _____ Sex _____

Address _____
Number and Street _____ Zip _____

Parent/Guardian phone # during program: Home _____ Work _____ Cell _____

Name of two alternate (relatives or friends) who may be contacted in case parent or guardian cannot be reached in an emergency:

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Name of Family Doctor _____ Phone _____

Do you have medical insurance (i.e. Kaiser, Health Net, MediCAL, etc.)? Yes _____ No _____
If yes, give name and identification number hospital/medical insurance: _____

Insured with _____ ID# _____ Name of Policyholder _____

GENERAL HEALTH AND MEDICAL HISTORY

Any operation, serious injuries or chronic illness: _____ If yes, please specify. (Use separate paper)

Any known allergies: _____

Medication used for allergies: _____

Any known physical, mental, social difficulties or other information which may affect participation and/or for which special accommodations are needed? _____

List medications taken: _____

Any activity restrictions desired by participant, parent/guardian, physician? Yes _____ No _____ If yes, please specify: _____

I verify that the above information on my child, _____ is complete and accurate. I understand that reasonable measures will be taken to safeguard the health and safety of all participants and that I will be notified as soon as possible in case of an emergency. In the event I cannot be reached in an emergency, I hereby authorize transportation to a medical facility and/or the calling of a physician at my expense to provide whatever emergency medical treatment is necessary.

Parent/Guardian _____ Date _____

CUYAMA ASES REGISTRATION FORM

Please fill out a separate form for each child enrolling in ASES.
PLEASE PRINT ALL INFORMATION

Child's Name _____ Birth Date _____ Age _____

Child's Address _____ Zip _____

School Attending _____ Grade _____ Teacher _____

Parent/Guardian _____ Phone Day _____ Eve. _____

Parent/Guardian _____ Phone Day _____ Eve. _____

SIGN OUT INFORMATION

Safety is a top priority in the ASES Program, therefore no child enrolled in ASES will be released from the program without a parent/guardian signature or that of one of the three individuals listed below. (Note: the names that appear below must be of someone 16 years or older.)

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

Date application received _____ First day of Enrollment _____

Paperwork Completed _____ Contract Signed _____

Names of siblings in the Cuyama ASES program: _____

CUYAMA ASES ADMISSION AGREEMENT

Please read the following information carefully. You must sign at the bottom indicating that you understand and agree to all of the following.

Cuyama ASES is a place for children to learn, have fun and feel good about themselves. We want to help students do better in school and learn to cooperate with others.

BASIC INFORMATION AND RULES

ENROLLMENT: Enrollment is limited. Our hope is to have enough room for **ALL** children wishing to participate in ASES. Registration will be taken on a first come, first served basis. Children who register after program enrollment is reached will be placed on a waiting list.

HOMEWORK: Children will have an opportunity to complete assigned homework in accordance with CJUSD grade level guidelines on appropriate homework time increments. The ASES program does not guarantee that all homework will be completed.

ATTENDANCE: Regular attendance is important. Children who have three (3) unexcused absences or are picked up early on a regular basis will be asked to leave the program to make room for children on the waiting list. Students attend ASES only when they attend school. Children are expected to stay for the entire program every day. Excused absences include illness, occasional appointments (doctor, dentist, etc.), court mandated appointments and approved accommodations to the attendance requirements.

STUDENT PICK-UP: Children will be bused home or picked up at the school. Children will leave the elementary school site at 5:45 on the bus. Please refer to bus schedule for drop off sites and times. Children participating in ASES must be signed out by you or someone chosen by you. Your child must be picked-up promptly at the end of ASES (by 6:00 p.m.). If your child has not been picked up by the end of the program, ASES staff will try to contact you and/or those individuals designated as emergency contacts. Late pick-up may result in a child being dropped by the ASES Program. The bus schedule is a part of the enrollment packet.

DISCIPLINE: Participation in the Foundation for ASES program is a privilege. A child must follow the rules of the program. Your child will be required to sign a Personal Responsibility Contract. Disruptive or disrespectful behavior toward other students or ASES staff is reason for dismissal. We encourage you to discuss concerns about your child's behavior with the Site Supervisor or Program Coordinator.

PARENTAL SUPPORT: Though the ASES staff is committed and qualified, your help is needed to make ASES the very best it can be. You are an important partner in our program's success, and we look forward to your help with field trips, events and activities, tutoring and other projects.

I have read and understand all of the information above. I agree to follow all of the guidelines and help my child understand and follow the program rules. I want to have my child, _____, participate in the ASES program.

Parent/Guardian

Date